ADMISSIONS CHECKLIST

BFA PROGRAM: FOR STUDENTS WHO ARE FULL-TIME OR PART-TIME, FIRST-TIME OR TRANSFER

- ❑ **APPLICATION FEE:** Complete an application for admission and return it to the admissions office accompanied by the $40 application fee ($110 for international applicants). The application fee is non-refundable. Start your application online at **pcad.edu/BFAapply**.

- ❑ **PERSONAL STATEMENT:** All applicants are required to submit a 250 – 500 word, typed personal statement that describes your reasons for choosing a visual arts education and any influences that led to this choice. In the personal statement, we are looking for an expression of your passion and commitment to art. Applicants should list their full name and mailing address on the statement. The statement may be printed and mailed or emailed to the admissions department.

- ❑ **TRANSCRIPTS:** An official high school transcript is required of **all** applicants. Applicants not holding a high school diploma must submit an official GED transcript as well as high school transcripts. Transfer students must also submit transcripts from all completed college coursework along with course descriptions in addition to their high school transcript. SAT or ACT scores are not a requirement for admission to PCA&D, but students are strongly encouraged to submit them with their application.

- ❑ **RECOMMENDATIONS:** Two recommendation forms are required for students who have a cumulative GPA below 2.5. One form must be completed by a teacher in an academic discipline or guidance counselor; the other form must be completed by a studio art instructor. Contact the admissions department or visit our website for a downloadable PDF of our form. Recommendations are optional for students who have earned a GPA of 2.5 or above. The admissions decision committee gains insight into an applicant's character, commitment, and background from recommendations.

- ❑ **INTERVIEW:** Students must have a personal interview with a member of our admissions staff. The interview enables the college to assess each applicant's artistic background, intent, level of commitment, and ability to benefit from advanced study in the arts.

- ❑ **PORTFOLIO REVIEW:** Students should submit 10 – 15 pieces of recent, original artwork, including a minimum of three pieces from direct observation. Please note: Applicants living more than three hours away from the college may submit a CD portfolio and complete a follow-up interview by phone. Applicants may request portfolio preparation information from the admissions department.

For more information, contact the admissions department at admissions@pcad.edu or visit **pcad.edu/requirements**.