

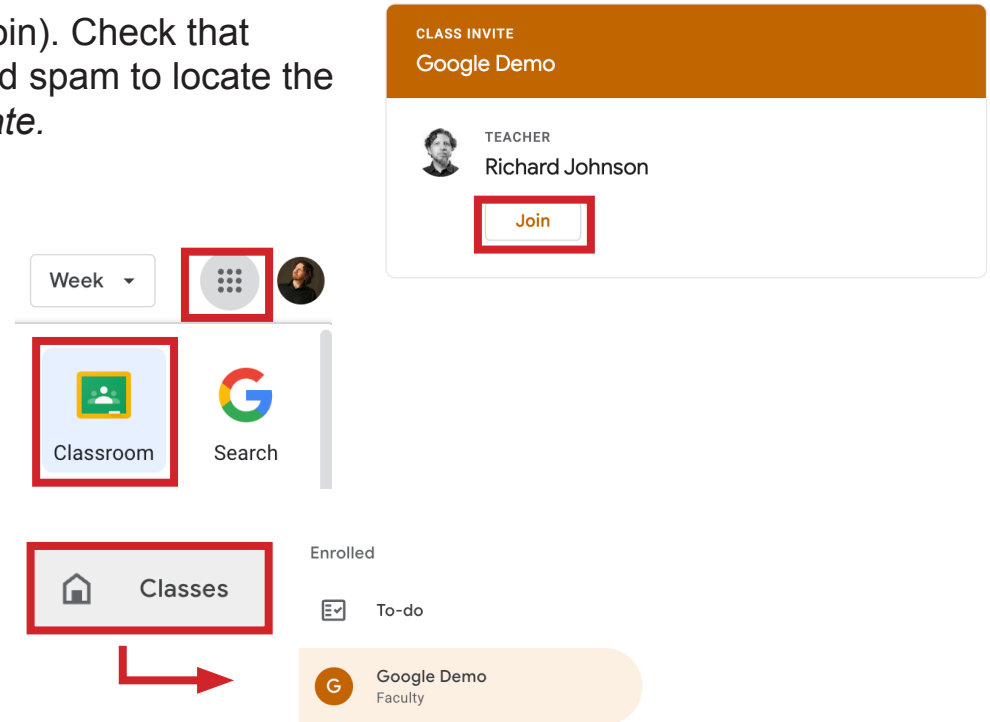
GOOGLE CLASSROOM

JOINING A CLASS

1. Accept your email invite to the classroom (Click Join). Check that Gmail account in your primary folder, filter tabs and spam to locate the invite. *You must have a Gmail account to participate.*

2. Open up your Google Classroom app in the Google Apps waffle icon in Google.com site (make sure that you are signed in).

3. Under your classes tab you should see your new class appear under the Enrolled section.



GOOGLE CLASSROOM

STREAM COMMUNICATION AND FEATURES

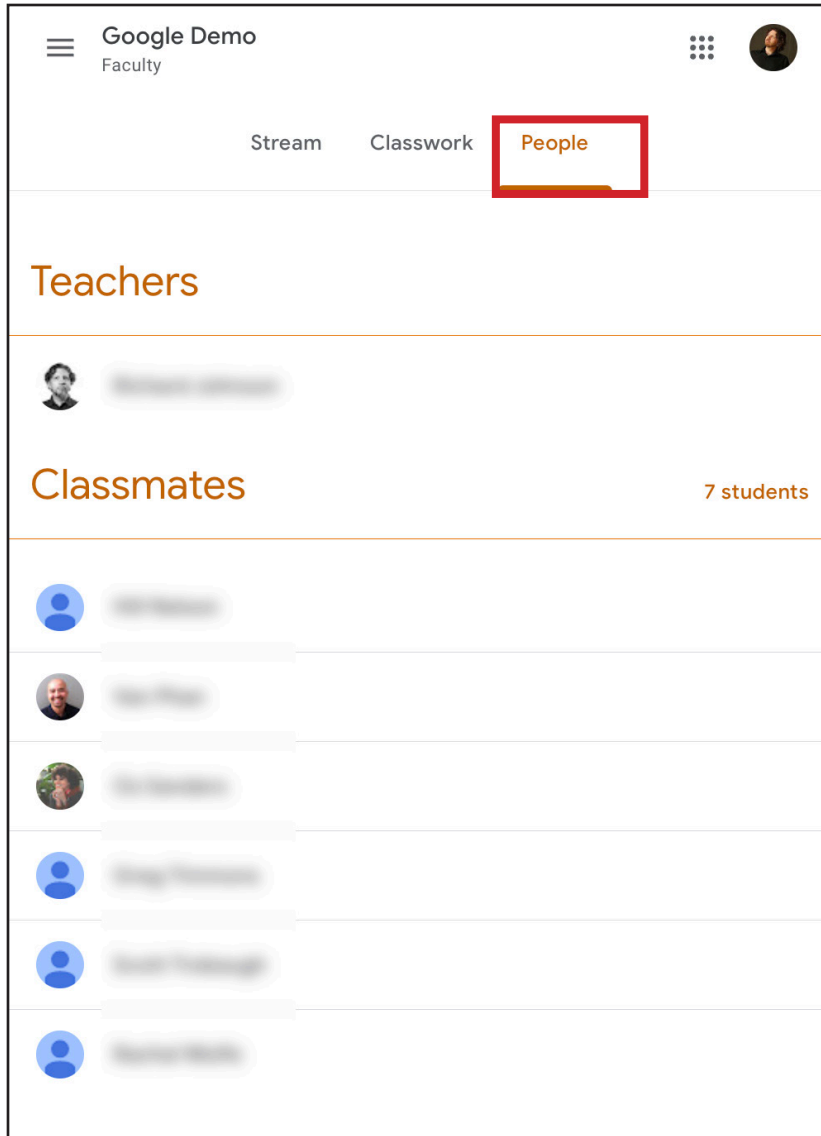
Check the Stream tab for any announcements. You may respond to the instructor via the stream announcement comments if the question would be one that you would ask publicly in class. You will also find your **Join Button** (A) for joining a Google meet and a list of upcoming deadlines on the left. **“Upcoming”** only visible in stream on computer layout (B), otherwise check in classes tab under classroom tile (C).

The screenshot shows the Google Classroom interface for a class named "Google Demo" (Faculty). The "Stream" tab is selected and highlighted with a red box. The main header features a background image of a teapot and mugs. Below the header, there are three main sections: 1. A "Meet" section with a red letter "A" and a "Join" button. 2. An "Upcoming" section with a red letter "B" and the text "Woohoo, no work due soon!" with a "View all" link. 3. A stream of announcements, including one from "Jan 11" that says "I have also invited everyone to the CLASSROOM TEMPLATE for all online resources". At the bottom, there is a comment input field with the placeholder "Add class comment..." and a send button.

The screenshot shows the profile page for "Google Demo" (Faculty) by Richard Johnson. The profile name and a circular profile picture are visible. A large red letter "C" is overlaid on the page. At the bottom right, there are icons for a person and a folder.

GOOGLE CLASSROOM

PEOPLE TAB

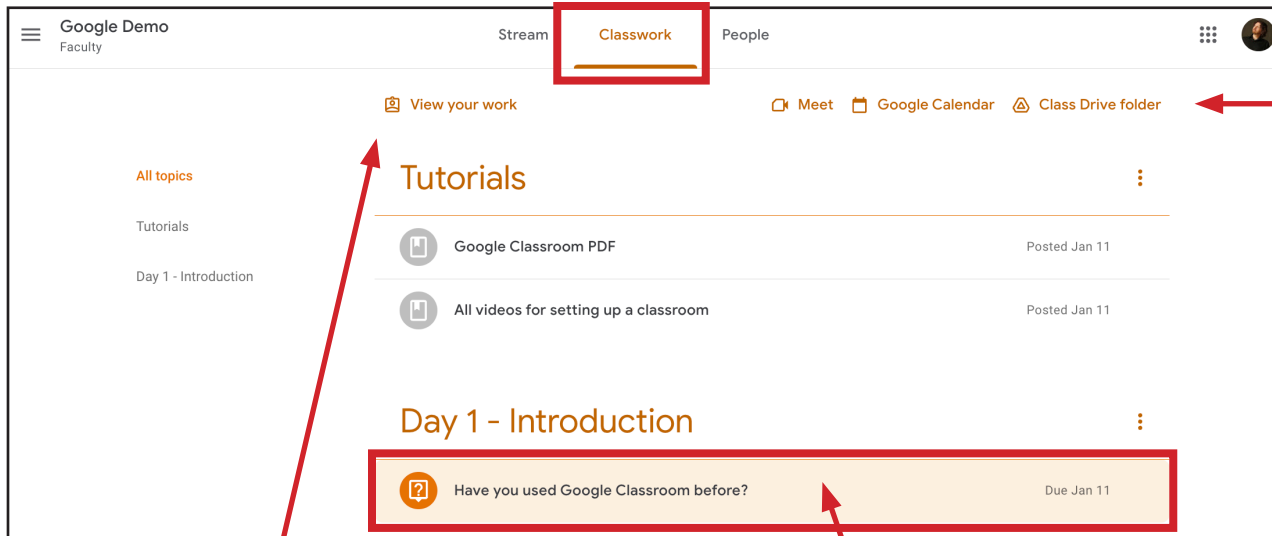


The People tab will show you the names of your teach and the students in your class. This is purely a list without functionality on the student side but is an email resource on the instructor side. **Make sure to use your instructor's email in their syllabus to contact them.**

GOOGLE CLASSROOM

CLASSWORK TAB

Assignments will show up as an announcement in your stream and your email. In addition, the deadline will show up in your “Upcoming” tab on the stream page, in your To Do list under Enrolled, and on the classroom tab tile for your enrolled classes. Click on any of those links or go to the “Classwork” tab in Google classroom.



Under the classwork tab, you will see a link for Google Meet, Google Calendar and Class Drive folder. These are all connected to the classroom and will be your meet link for live lecture, your calendar for posted deadlines and meeting, and your drive that holds your assignments and any content that the instructor wants to share with you.

View Your Work will take you to a portal that filters all of your submitted and graded work into one space that you can review. All attachments and any comment dialog will be stored here as well.

Look for active content released in your Classwork tab when it is the theme color for your classroom. Take note of its due date and click on the link to view the project.

GOOGLE CLASSROOM

ASSIGNMENTS, QUESTIONS, MATERIAL AND QUIZZES

Week 2 Assignment: Title Here

75.5/80 Due Feb 9, 11:59 PM

Instructions Here

75.5/80

Completion 19/20

Consistency 48/50

Quality 8.5/10

Your work Graded

index.html HTML

+ Add or create

Resubmit

2 private comments

Comments Here

When you open an **Assignment**, you will find top panel with a project description and instructions. Below that will be a rubric which will show how you are going to be graded and points per criteria.

On the upper right is a “Your Work” submission panel that allows you to upload a file or create a Google document to complete the task (Docs, Slides, Sheets, Drawings) or attach via Google Drive, Link or File. Resubmission is also available after initial submission if allowed by your instructor.

Below the submission panel is the comments tab. Here is where your instructor can provide feedback and you can ask questions of your instructor about this particular project.

Have you used Google Classroom before?

Richard Johnson · Jan 10

Due Jan 11

Say Yes or No.

Your answer

Missing

Yes

No

Turn in

Questions will be straight forward polls for the teach to ask of the class as a whole.

Google Classroom PDF

Richard Johnson · Jan 11

Here is the PDF that I uploaded to show you steps for Google classroom creation and material creation.

Google Classr... PDF

Class comments

Add class comment...

Material will be a descriptive body of text and a series of attachments for your to read over or review.

Core Concepts and Vocabulary Test

Richard Johnson · Nov 30, 2022

100 points

Please complete the following test covering concepts and vocabulary from this course.

Digital Media V... Google Forms

Quizzes will use Google Forms to ask you a series of questions prepared by your instructor.