

ART&DESIGN

opportunities & support

FRIDAY, SEPTEMBER 06, 2024

What's out there for you?

Learn about available professional development and College community opportunities.

If you have a job opportunity, call for art, or a professional development announcement you'd like to share, please email the [Communications Department](#).

A reminder from Career Services

Before signing up for an internship, be sure to check with your Department Chair or Career Services to make sure the experience will be approved for internship credit!

Study Tables: Drop in Monday through Friday

Would you like help with an assignment? Do you want someone to double-check your work before you hand it in? Is there a project you haven't started yet? Would you like some guidance through the early stages of the process? Check out Study Tables and receive academic support from Studio Mentors and the Writing Center in the Learning Commons (Room 214).

This semester, drop-in sessions for Study Tables will be held every lunch hour Monday through Friday, from 11:30 am to 12:30 pm in the Learning Commons.

What will you find there? Help transitioning to PCA&D's art and design school life and classes; assistance with overall academic challenges; feedback and help on your writing assignments; research assistance; and more. To request these services, come to Study Tables and/or fill out the [Academic Support Form](#). Additional tutoring beyond Study Tables takes place by request, so do not hesitate to reach out through the form.

Stop by any Study Tables session and get pointed in the right direction. Even when you're on top of your game, Study Tables offer a great way to get some real-time feedback and guidance on your assignments and projects to make them even better.

Student Affairs hiring Operations Assistant

PCA&D's Student Affairs department is hiring an Operations Assistant to support the department in a variety of administrative and operational tasks. The role requires excellent organizational skills, attention to detail, and effective communication abilities. This position requires someone who is detail-oriented, reliable, and who will maintain confidentiality. Student employees must sign a confidentiality agreement prior to the first day of work. Reach out to **CJ Crossett** at ccrossett@pcad.edu for more information.

Hiring: Student tutors for the Writing Center

PCA&D is hiring student tutors for the College's Writing Center. Located in the Learning Commons, the Writing Center serves students by assisting with academic success strategies and writing support. The primary responsibilities of tutors are to assist students with their assignments and help them achieve their academic goals. Tutors provide individual and/or group tutoring to students across a broad range of subjects, focusing on written assignments. Tutors meet with students to clarify and review concepts taught in class, explain writing processes, and help students solve specific problems. The length and content of tutoring sessions is determined by a student's needs. Tutors work with colleagues and the Writing Center Director to support their own professional development and undergo training. Reach out to **Caitlin Downs** at cdowns@pcad.edu for more info.

Join this Sept. 23 event with URBN recruiter

Career Services is excited to invite you to an online speaker event with **Emily Young**, Early Careers Recruiter with URBN. She'll be speaking about creative careers at URBN and all of their brands. **NO NEED TO REGISTER** for the event, which will take place Monday, Sept. 23, from 5:30-6:30 pm at the Google Meet link below -- click the blue button to join in!

[JOIN URBN EVENT](#)

IN THE LOOKOUT OR ONLINE

JOIN US

BUSINESS BOOT CAMP

SEPT. 28TH 10AM-2PM

- ✓ **DISCOVER** how to develop a business and produce a product
- ✓ **PREPARE** a rough draft business plan
- ✓ **LEARN** about starting a business in Pennsylvania and the necessary steps
- ✓ **PITCH** your entrepreneurial idea to professional in regional industries

LUNCH WILL BE PROVIDED

RSVP Here!



2024 Business Bootcamp: Ready for registration

PCA&D's Business Bootcamp (**Saturday, Sept. 28, from 10 am to 2 pm**) is an intensive, hands-on experience designed to equip students with essential entrepreneurial skills and the confidence to transform their creative ideas into viable business ventures.

Throughout the Bootcamp, students will work on developing a modified business plan tailored to their unique creative projects. They will receive mentorship from Prof. Holly Mosher and industry experts, refine their business strategies, and learn how to articulate their vision effectively.

Sound useful? Check out the flyer above and around campus to RSVP!

Lancaster Friends School: after-school program

Lancaster Friends School is seeking part-time staff members for its after-school program, weekdays from 3:30-5:15 pm (occasionally until 6 pm) with some additional hours possible during in-service days and school breaks. The ideal candidate will have an understanding of developmentally appropriate activities for children ages 4-12 and be willing to roll up their sleeves and play, with a personal interest in art, music, sports, and the natural world along with a sense of humor and a love of working with young children. To apply, email your resume to **Andrea Carty** at acarty@lancasterfriends.org.

NYC's Met Museum offering internships

Current students can learn about museum practice and gain professional skills in a variety of fields through internships at The Met Fifth Avenue and The Met Cloisters, New York City, during the academic year. In addition to developing skills through projects in various departments, interns participate in a weekly program introducing them to projects, activities, and staff across the Museum. This might include talks in the galleries, presentations by staff, lunches with staff members, or behind-the-scenes tours of Museum departments. [Apply using the online applications linked here](#). (To apply you will have to make an account and scroll to the bottom). You will need to upload an official transcript and resume describing your past experiences. The Met also offers [online information sessions](#) each semester for students to learn more about the program. **The application deadline for Spring 2025 internships is Sept. 18.**

Bethlehem arts center hiring visual arts intern

The [Banana Factory Arts Center](#) at ArtsQuest, Bethlehem, PA, seeks a dynamic intern to assist the visual arts education department in the development and delivery of visual arts programs and events. Dates and times of the internship are flexible. Interns will receive hands-on experience with the day-to-day administration of a living cultural space by working alongside contemporary artists and instructors. More information and a link to the application [here](#).

Remote internship at Menus & Venues

[Menus & Venues](#), Philadelphia, is looking for a remote intern to be a key member of its Corporate Marketing Team. You will be introduced to all aspects of the storytelling process and will be tasked with contributing creative campaigns and promotions from ideation through implementation. You should be passionate about new and creative graphic design tools, processes, and learning about all of the company's brands. More info and application [here](#).

QVC has lighting internship opportunity

QVC, based in West Chester, is looking for a dynamic and passionate intern to support its Lighting Department. The department makes sure lighting for all the sets is accurate and that other departments are trained in using lighting equipment such as consoles and lighting lifts. Lighting Designers are in charge of how the lighting looks and Lighting Engineers are in charge of how the lighting works. Part-time, paid opportunity. Learn more and apply [here](#).

Philly firm seeking Video Editor Intern

[Grayson Sky](#) in Philadelphia is seeking an on-site talented and passionate Video Editor Intern to join their media team. As a Video Editor Intern, you will work closely with their creative team to edit and produce engaging social content that aligns with the client's vision and objectives. [More information here](#).

Philly ad agency seeking creative co-op student

[Calcium+Company](#) is seeking a creative to join its Art team, headquartered in Philadelphia, this fall. The co-op position will allow you to observe and learn the workings and daily activities of a growing, dynamic advertising agency. You will work closely with the Art Director. [More information here](#).

Seeking an internship? A job? More resources

Association of Academic Museums and Galleries: [Click here](#)

Animation job resources: [Click here](#) and [here](#)

General internships: [Click here](#)

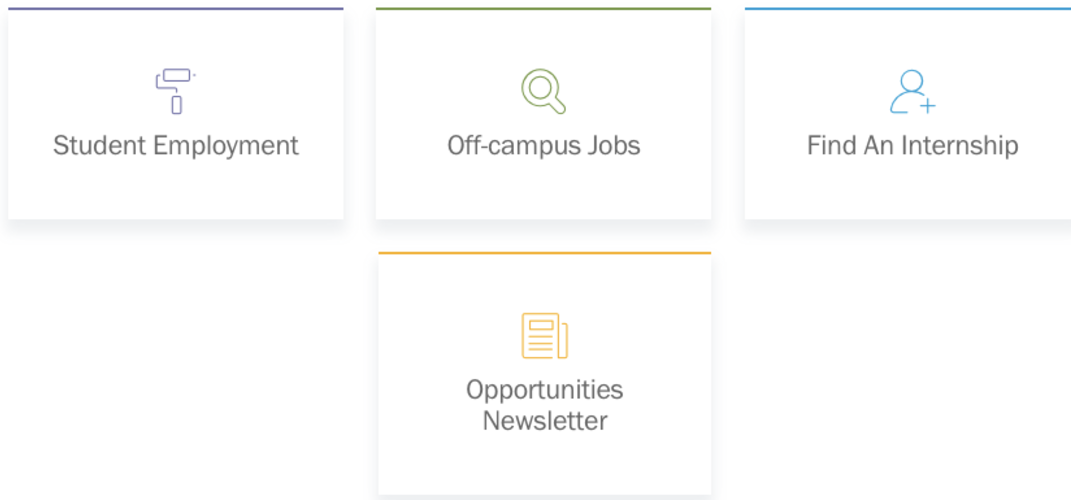
Fashion job board: [Click here](#)

Crewvie: [Click here](#) for this "LinkedIn for creatives" -- and sign up for Crewvie's email! [Click here](#), register, and then opt in to their informative newsletter with virtual information and training sessions, industry news, and more.

Pennsylvania Career Link workshops: [Click here](#)

JOBS & OPPORTUNITIES

Check your inbox every Friday for the Opportunities & Support Newsletter!



Career Services support: Off-campus job board

To access the off-campus job board, which is maintained by Career Services, go to the [Student Portal](#) (at the bottom of the [College website homepage, pcad.edu](#)), and scroll down to the Jobs & Opportunities section. There you'll find an "Off-Campus Jobs" square to click on that will take you to the listings from Career Services.



Career Services: here for you

Whether the final draft of your resume could use another set of eyes, or it's time to start from scratch and design one that really reflects the new skills you've learned, don't forget that the College's Career Services Team is ready to help.

Looking for interview tips, or have questions about that process? They're available for that help, too. Reach out via email at careerservices@pcad.edu.

Career Services resources online!

- [Career Services Homepage](#)
- [Career Services Listing of Off-Campus Jobs](#)
- [Opportunities Newsletter Archive](#)
- [Career Services Listing of Work Study Jobs](#)



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