

opportunities & support

FRIDAY SEPTEMBER 05, 2025

What's out there for you?

Learn about available professional development and College community opportunities.

If you have a job opportunity, call for art, or a professional development announcement you'd like to share, please email the [Communications Department](#).

An important reminder from Career Services

Before signing up for an internship, YOU MUST CHECK with your Department Chair or Career Services to make sure the experience will be approved for internship credit!

Summer internship? Check in here!

If you completed an internship over the summer, please be sure to check in with Career Services when you return to campus. They'll need you to complete a few important closing documents so that they can officially record your internship experience. These forms will ensure your work is reflected on your transcript and in your PCA&D records. If you are unsure about what needs to be submitted, reach out and Career Services will walk you through it. You can reach them at careerservices@pcad.edu.

Registrar's Office needs an assistant

The Registrar's Office is looking for a student worker who is detail-oriented, reliable, and will maintain office confidentiality. Student employees must sign a confidentiality agreement prior to the first day of work as working in student records requires the highest level of confidentiality. Student workers must be available to work the week of spring graduation. The position is for 10-

Job Fair!



Friday, Sept. 19th
from 2-5 pm

Saturday, Sept. 20th
from 8:30-10:30 am



LOCATED AT THE HARVEST CAFE AT KITCHEN KETTLE VILLAGE

Full & part-time positions available:

- Retail Leadership
- Warehouse Leadership
- Servers
- Cooks
- Dishwashers
- Retail Sales Associates
- Production Assistants



Kitchen Kettle Village hiring

Students are invited to attend Kitchen Kettle Village's job fair, where applicants will be screened all day, interviews will be offered, and potentially be hired on the spot. Learn more [here](#).

Digital Media Specialist at York Country Day

The Digital Media Specialist & Communications Coordinator plays a vital role in promoting York Country Day School (YCDS) by creating engaging digital content, managing social media platforms, updating and maintaining the school's website, and supporting the school's broader communications and marketing strategy. [Apply here](#).

Learning Commons hiring student librarian

PCA&D's Learning Commons is hiring a student librarian at \$10/hour, for up to 20 hours a week. This position serves the day-to-day needs of the PCA&D Learning Commons, such as the circulation desk, directing patrons to appropriate resources, and maintaining the Learning Commons collection and space. Employees can expect to perform a variety of tasks in support of Learning Commons and Academic Affairs efforts and services. It is the goal of the Learning Commons to have a regular schedule for student librarians, with some extended hours around the final week(s) of each semester. The regular hours are Monday-Thursday, 8 am to 10 pm; Friday, 8 am to 8 pm; Saturday/Sunday, 11 am to 5 pm. [Full information on the position can be found here](#). To apply, fill out the PCA&D Student Employee Application [here](#). Email a one-page cover letter to library@pcad.edu with the subject line RE: Learning Commons Student Librarian. Applicants will be asked to take part in a 15- to 20-minute interview that can be conducted over Google Meet or in person as available.

Career Services Fall Workshop Series coming

Career Services is excited to announce its Fall 2025 Workshop Series -- a lineup of powerful, practical sessions designed to help you build your professional skills and prepare for internships, freelance work, and future jobs in creative fields. This fall, the series will cover:

- What is an ATS? + How to Make Your Resume ATS-Friendly
- Business Bootcamp -- Sept. 27, 10 am to 2 pm (see below)
- Entrepreneurship Workshop with SCORE business mentors
- How to Build a LinkedIn Profile That Works
- Curating a Portfolio for a Job Application
- How to Find an Internship That Fits You

Dates, times, and locations will be announced soon! All majors and class years are welcome -- and encouraged -- to attend.

WE WANT TO SEE **YOU** AT

BUSINESS BOOT CAMP

IN THE LOOKOUT OR ONLINE

SEPT. 27TH

10AM-2PM

ALL MAJORS AND MINORS WELCOME

- **DISCOVER** the necessary steps for starting a business in Pennsylvania.
- **LEARN** how to develop a business plan and produce a product.
- **PREPARE** a rough draft of your business plan.
- **PITCH** your entrepreneurial idea to local professionals for a chance to win outstanding prizes.
- **SIT** for professional headshots.

RSVP Here!



LUNCH WILL BE PROVIDED

Seeking Temp Gallery Assistants

Street Road Artists Space is seeking 2 temporary Gallery Assistants for a one-day event on September 20 from 1-7 pm. This role pays \$12–15/hour depending on experience and involves all-around event support, including helping with food and drink setup, welcoming and engaging with guests, and communicating about the artwork on view. Previous gallery, hospitality, or event experience is a plus, and photography skills are especially welcome. Ideal candidates will be friendly, reliable, and comfortable in a lively arts environment. Assistants must have their own transportation. The event is located at 725 Street Road, Cochranville, PA 19330.

Interested? Email your resume and/or a description of your relevant experience and portfolio to info@streetroad.org.

Social Media Content Creator needed

3 West Productions, a wedding and event entertainment company, is looking for a creative, driven intern who's excited about content creation and storytelling through social media. The Social Media Content Creator Intern should have a knack for capturing authentic moments and turning them into fun, engaging, and professional content. This is a hands-on role where you'll work directly with the team to brainstorm fun, creative ideas to showcase our brand personality, attend super fun events, and help grow the online presence.

To apply: send your resume, statement of interest and portfolio to Matt McCarthy at info@3westproductions.com



Illustrator needed for new children's book

An illustrator is needed for a new book being published; details are below:

Title: "Emma Mae Mooch, The Fabulous Pooch -- A Night at the Symphony"

Story overview: Miss Lottie reads a story about a symphony to her dog Emma Mae. Emma Mae falls asleep and dreams of an adventure at the symphony.

Job: Illustration for children's books, and potential basic animation for YouTube channel.

Budget: Paid; will be discussed between artist and author Denise Hasson.

Style preference: Soft, cozy, no hard lines (see illustration above).

If interested, please reach out directly to Denise Hasson at infogoddess.denise@comcast.net.

Call for Art: Environmental trail project

The Little Conestoga Creek Foundation seeks submissions from artists, makers, artisans, and designers to create art in a variety of formats for an outdoor trailside environment. The artworks will be permanently installed along a 3.5-mile Blue Green Connector, an ADA-accessible trail system and environmental restoration project in Lancaster County. The project is expected to be completed in stages between 2025 and 2028. Potential artwork formats include artistic seating, interactive art for play, 2D or 3D art to highlight biodiversity, and stamped concrete. The size of site areas will vary. The

person leading submission, in solo or collaborative projects, should live within a 100-mile radius of Lancaster County. **Deadline is Oct. 15.** Submissions should include resume/CV, a letter of interest, and a PDF of work samples. For more information on themes, requirements, budgets, award criteria, and more, [click here](#).

Internship: Film and media company

Sotomayor Productions, a queer and Latinx-led film and media company based in Philadelphia and Pittsburgh, is seeking internship candidates for the Spring and Summer 2026 semesters. It's an opportunity to gain hands-on experience in documentary production, post-production, research, impact campaigns, and media outreach, all while working to uplift Latinx, immigrant, and queer stories. It's highly recommended to [review the company website](#) before applying, and full details [can be found here](#).

ThredUp resale platform is hiring locally

ThredUp, one of the world's largest online resale platforms for apparel, shoes, and accessories, has two local positions available. Learn more about the company [here](#). Click on each below to learn more:

- [Clothing Warehouse Associate](#) (Mechanicsburg)
 - [Operations Trainer](#) (Mechanicsburg)
-

Nationwide search for mural artists

NOW Art is seeking artists nationwide to design original murals for community-focused programs. These public-facing projects are in partnership with different clients, and each should be delivered as digital compositions or scanned high-res, traditionally created artwork files. Approved artwork will be printed on vinyl, enlarged, and adhered in site-specific locations. Artists should: be skilled in Photoshop, Illustrator, Procreate, or other software, or be able to generate scanned digital files of works that are color-corrected and clean to enlarge at scale; be able to produce high-res files at a minimum of 500-720 dpi. Turnaround time is about 10 days to two weeks. If interested, fill out the Request for Qualifications form below; there will be introductory Zoom interviews for chosen artists.

- Link to Apply: [here](#)
 - Website: [here](#)
 - Instagram: [here](#)
 - Questions?: [here](#)
 - Rolling application deadline: Applications accepted on an ongoing basis
-

Philly sculpture project seeking artists

Creative Philadelphia is looking for an artist or team to create two or three contemporary sculptures at Riverview Wellness Center, a residential facility for folks in recovery from substance use disorder. [More information here](#).

Hersheypark Halloween is now hiring

Hersheypark's largest seasonal event of the year begins next month, and they're looking for local college students who want to be part of the thrill. Dark Nights offers immersive haunt experiences on weekends September-November. Working as a part-time team member, students receive perks like free admission and parking at Hersheypark, discounts on food and shopping, and more. See all available positions and apply [here](#).

Perfect Image, local photo shop, is hiring

[Perfect Image](#), a locally owned photo shop, is looking for a Retail + Lab Associate to join its team serving photographers of all levels, from film lovers to digital shooters and everyone in between. This hybrid role is split between helping customers in the shop and supporting their busy photo lab. Weekday shifts stagger between 8:30 am and 6:30 pm; Saturday shifts are 8:30 am to 3:30 pm, with a minimum of one or two Saturday shifts per month required. Part-time and full-time options available. Hourly wage based on experience and whether you're part-time or full-time. To apply, fill out the application form [here](#).

AGA students: A new collection of job resources

Animation & Game Art majors: [Check out this resource here](#) for a full listing of AGA job resources.

Coming May 2026: Lancaster Fringe Festival

Fringe Festival is coming to Lancaster! Held throughout the world, Fringe Festivals highlight diverse, experimental performances in art, theater, music, and more, and Lancaster's first will be held in May 2026. As part of Lancaster Fringe Festival, you will participate in at least 2 of the 5 creative labs held by the production team; perform 2-4 times at the festival; receive production and marketing support; and receive a share of ticket sales. All revenue from ticket sales will be shared back with the artists. For links to more information and a submission form, [go here](#). **Submissions will be accepted through Sept. 21.** Contact info@lancasterfringefest.org for more information.

Needed: 2D Art Generalist for game universe

Elsewhere, an indie studio, is hiring a contract 2D Art Generalist to create art for projects in its game universe. Work will vary week to week depending on the team's needs; contribute to concept art (including drawing and illustration) for a new project. Qualifications: you've made a game and can point to specific art you owned from concept to completion in your portfolio, and you're experienced with tools like Photoshop, Procreate, and Illustrator -- bonus if you've worked with Figma or 3D tools like Blender. More information and application link [here](#).

Seeking an internship? A job? More resources

Matt Novak-curated list of AGA resources: [Click here](#)

Creative Philadelphia: [Click here](#)

Sight & Sound Theatre job board: [Click here](#)

Association of Academic Museums and Galleries: [Click here](#)

General internships: [Click here](#)

Fashion job board: [Click here](#)

Crewvie: [Click here](#) for this "LinkedIn for creatives" -- and sign up for Crewvie's email! [Click here](#), register, and then opt in to their informative newsletter with virtual information and training sessions, industry news, and more.

Themed Entertainment jobs: [Click here](#)

Commonwealth of Pennsylvania Job Board: [Click here](#)

Alex's Games Job Resources: [Click here](#)

Indie Game Job Board: [Click here](#)

Greater Philadelphia Cultural Alliance Job Bank: [Click here](#)

JOBS & OPPORTUNITIES

Check your inbox every Friday for the Opportunities & Support Newsletter!



Student Employment



Off-campus Jobs



Find An Internship



Opportunities
Newsletter

Career Services support: Off-campus job board

To access the off-campus job board, which is maintained by Career Services, go to the [Student Portal](#) (at the bottom of the [College website homepage, pcad.edu](#)), and scroll down to the Jobs & Opportunities section. There you'll find an "Off-Campus Jobs" square to click on that will take you to the listings from Career Services.

Follow Career Services on LinkedIn, Instagram

Social media alert! Did you know that, in addition to [following Career Services on Instagram](#) for up-to-the-minute updates, that department also has a LinkedIn account? Be sure to [follow them here](#) for all the latest announcements!

CAREER
SERVICES

Pennsylvania College of
ART&DESIGN

Career Services: here for you

Whether the final draft of your resume could use another set of eyes, or it's time to start from scratch and design one that really reflects the new skills you've learned, don't forget that the College's Career Services Team is ready to help.

Looking for interview tips, or have questions about that process? They're available for that help, too. Reach out via email at careerservices@pcad.edu.

Career Services resources online!

- [Career Services Homepage](#)
- [Career Services Listing of Off-Campus Jobs](#)
- [Opportunities Newsletter Archive](#)
- [Career Services Listing of Work Study Jobs](#)



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