

Pennsylvania College of Art & Design offers monthly payment plans to help students and parents meet educational costs as conveniently as possible. The payment plans allow for all, or a portion, of tuition costs to be paid in monthly payments without interest. Any student in good financial standing is able to participate. Any student with outstanding balances from prior terms will be excluded from participation until those prior term balances are paid.

OUR PAYMENT PLANS

3 MONTH PLAN

This plan consists of 3 equal monthly payments for either the fall and/or spring semester.

Payments for the fall are due Aug 1, Sep 1, and Oct 1.

Payments for the spring are due Dec 1, Jan 1, and Feb 1.

A new contract must be completed for each semester.

5 MONTH PLAN

This plan consists of 5 equal monthly payments for either the fall and/or spring semester.

Payments for the fall semester are due Aug 1, Sep 1, Oct 1, Nov 1, and Dec 1.

Payments for the spring semester are due Jan 1, Feb 1, Mar 1, Apr 1, and May 1.

A new contract must be completed for each semester.

If you wish to take advantage of one of our payment plans, please complete and mail the enrollment form on the reverse side

PLAN FEE

The cost to participate in a payment plan is \$25. This fee covers the cost of administering the plan and is charged with each contract application. The fee is non-refundable once the contract has been approved.

LATE FEE

Any payments received after the 5th of the month will result in a late payment fee of \$45. Failure to remit any two monthly payments by the due date will result in cancellation of the payment plan. The balance will then be due in full.

If you have additional questions, please contact the Bursar's Office at
717-396-7833, ext. 1016 or bursar@pcad.edu

PERSONAL INFO

Student Name

PCAD Student ID

Program of Study

Term

Person Responsible for Payment

Address

City State Zip

Telephone

Email (1)

Email (2)

OFFICE USE ONLY

Date Received

Updated in PowerCampus? Y N

PLAN AMOUNT DUE

Tuition and Fees for the semester \$

Subtract Anticipated Aid for the semester \$

Subtract Payments to the College \$

Plan Total \$

MONTHLY PAYMENTS

3 Month Plan : Divide **Plan Total** by 3 for your monthly total. Add \$25 to your first payment.

Your monthly payment will be \$

5 Month Plan : Divide **Plan Total** by 5 for your monthly total. Add \$25 to your first payment.

Your monthly payment will be \$

It's your responsibility to adhere to the due dates to avoid any additional fees.

Payments can be made at anytime before the due date.

AGREEMENT

I have read, understood, and agree to follow the terms listed in this brochure:

- I agree to pay all installments on time understanding that this means on or before the due date established.
- I understand tuition payments received are first applied against the oldest outstanding amounts.

Student Signature

Date

Please mail this completed form with your first payment to:

Pennsylvania College of Art & Design

Attn: Bursar

P.O. Box 59

Lancaster, PA 17608-0059

PCA&D reserves the right to adjust your plan amount to reflect your actual tuition expenses. If you do not know the plan amount, contact the Bursar. The plan fee is nonrefundable; all other refunds are made according to the College's refund policy.